

# Objektif Modul Akses Pengguna

- Cipta akaun pengguna baru
- Import akaun pengguna baru menggunakan Excel file
- Tetapan ‘User Access Management’
- Tetapan ‘Digital Signatures’



Jenis Pengguna : Admin

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# Log masuk

- Skrin berikut menunjukkan maklumat yang perlu diisi untuk log masuk seperti peranan, e-mel dan katalaluan.
- Hanya pengguna jenis Admin boleh akses modul User Access Management
- Pilih log masuk sebagai Admin, masukkan [spkb@skm.gov.my](mailto:spkb@skm.gov.my) sebagai emel, masukkan 1SKM# sebagai katalaluan dan tekan butang ‘Log in’.

The screenshot shows a login interface for a system. At the top right, there is a blue header bar with the text "Jenis Pengguna : Admin". Below the header, the main content area has a light gray background. In the center, there is a login form with the following fields:

- "Login As" dropdown menu set to "Admin".
- "Email" input field containing "spkb@skm.gov.my".
- "Password" input field containing "1SKM#".
- A large blue "Log in" button.

Below the form, there is a link to a video titled "to see the steps of login follow this video". At the bottom of the form, there are links for "Don't have an account?", "Reset Password", "Manage Databases", and "Powered by Odoo". At the very bottom of the page, there is a footer section with the heading "Direka untuk syarikat-syarikat" and some descriptive text about the company's mission. On the right side of the footer, there is contact information for "Syarikat Saya" including address, phone number (+1 (650) 555-0111), email (hai@syarikatsaya.com), and social media links for Facebook and YouTube. A small WhatsApp icon is also present in the bottom right corner of the footer area.

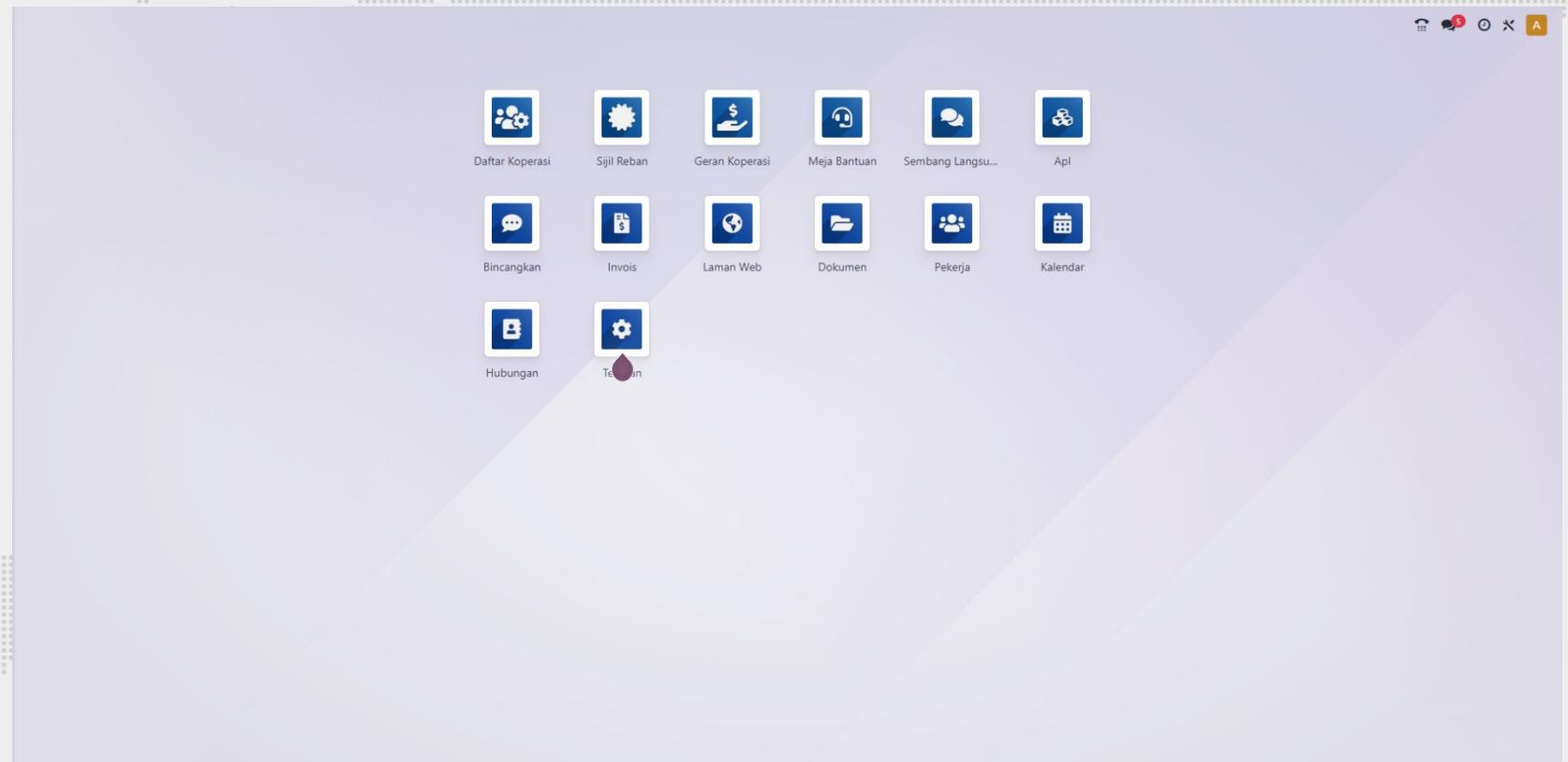


Jenis Pengguna : Admin

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# Senarai Modul

- Setelah berjaya log masuk, sistem akan memaparkan senarai modul-modul.
- Untuk mengakses User Access Management, tekan modul bernama Tetapan





Jenis Pengguna : Admin

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# Tetapan – Tetapan Umum

- Berikut adalah paparan sebaik sahaja modul Tetapan dibuka.
- Tekan menu ‘Pengguna & Syarikat’

The screenshot displays the 'Tetapan Umum' (General Settings) page. On the left, a sidebar lists various modules: Tetapan Umum (selected), CRM, Kalendar, Sessions, Laman Web, Invois, Pekerja, Dokumen, Permohonan Koperasi, Dokumen SKM, and Cypher Sign. The main content area is divided into several sections:

- Pengguna:** Includes fields for 'Invite New Users' (Enter e-mail address and 'Invite' button), 'Pending Invitations' (list: yayannn.hd@gmail.com), and a summary of '9 Pengguna Aktif' with a 'Manage Users' link.
- Kunci API Papan Pemuka:** Shows an 'API Key' field (Kunci API AI Papan Pemuka), 'ID emel' (Email ID), and a URL field (URL https://dn16ai.kappso.in) with a 'Dapatkan kunci API' (Get API key) button.
- Languages:** Displays '2 Bahasa' (2 Languages) and a 'Tambah Bahasa' (Add Language) link.
- Syarikat:** Shows company information: 'SKM IBU PEJABAT' (Menara Suruhanjaya Koperasi Malaysia, Changkat Semantan, Off Jalan Semantan 50490 - Bukit Damansara) and '1 Syarikat' with a 'Manage Companies' link.



Jenis Pengguna : Admin

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# Tetapan – Tetapan Umum

- Kemudian, tekan sub menu ‘Pengguna’.

The screenshot shows the 'Tetapan Umum' (General Settings) screen. At the top, there are buttons for 'Save', 'Discard', and 'Settings'. A sub-menu is open under 'Pengguna & Syarikat' with options 'Pengguna' and 'Syarikat'. On the left, a sidebar lists various modules: Tetapan Umum, CRM, Kalendar, Sessions, Laman Web, Invois, Pekerja, Dokumen, Permohonan Koperasi, Dokumen SKM, and Cypher Sign. The main content area has sections for 'Pengguna' (with fields for 'Invite New Users' and 'Pending Invitations'), 'Kunci API Papan Pemuka' (with fields for 'Kunci API AI Papan Pemuka', 'ID emel', and a 'Dapatkan kunci API' button), 'Languages' (showing '2 Bahasa' and a 'Tambah Bahasa' link), and 'Syarikat' (showing 'SKM IBU PEJABAT' details and a 'Manage Companies' link). A search bar at the top right contains the placeholder 'Search...'. The top right corner also shows a user icon and the text 'Jenis Pengguna : Admin'.



# Tetapan – Pengguna

- Skrin berikut menunjukkan senarai pengguna dalam modul tetapan di bawah menu Pengguna & Syarikat.
- Senarai tersebut dipaparkan mengikut kategori pengguna seperti koperasi, individu, pentadbir, penyelia negeri, dan ibu pejabat.
- Pilih pada mana-mana senarai pengguna untuk memaparkan maklumat lengkap.
- Untuk membuat senarai pengguna yang baru, tekan butang ‘New’.
- Untuk mendaftar akaun secara banyak, tekan icon ‘Tetapan’ dan tekan pilihan ‘Import records’

Internal Users			
	Login	Bahasa	Latest authentication
KOPERASI (1)			
KOPERASI PINTAR JOHOR BERHAD	individu@test.com	English (US)	17/05/2024 14:20:56
DALAMAN/IBU PEJABAT (1)			
PEGAWAI IBU PEJABAT	pegawai.ibu.pejabat@test.com	English (US)	17/05/2024 14:23:20
INDIVIDU (1)			
SYIFA' HANNANI BINTI AHMAD	syifa@test.com	English (US)	17/05/2024 12:19:03
DALAMAN/PENTADBIR (1)			
ADMIN	spkb@skm.gov.my	Malay / Bahasa Melayu	23/05/2024 18:55:56
DALAMAN/PENYELIA NEGERI (1)			
PENYELIA NEGERI	penyelia.negeri@test.com	English (US)	17/05/2024 13:41:15



Jenis Pengguna : Admin

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# Tetapan – Pengguna

- Berikut merupakan contoh maklumat koperasi yang telah disahkan.
- Smart Button mengenai bilangan kumpulan, hak akses, dan peraturan rekod bagi koperasi tersebut juga dipaparkan secara automatik.
- Untuk menetapkan semula kata laluan, tekan pada ‘Hantar Arahan Tetapan Semula Kata Laluan’.
- Untuk menambahkan pekerja, tekan butang ‘Buat pekerja’ dan Smart Button bagi bilangan pekerja akan dipaparkan secara automatik.

The screenshot shows a user profile page for 'KOPERASI N SLENAGOR BERHAD'. At the top, there's a navigation bar with links: Tetapan, Tetapan Umum, Pengguna & Syarikat, Terjemahan, and Teknikal. A blue header bar indicates the user is an 'Admin'. Below the header, there are three tabs: Pengguna (selected), Hantar Arahan Tetapan Semula Kata Laluan, and Buat pekerja. On the right side of the header, there are three status indicators: Groups (35), Hak Akses (853), and Peraturan Rekod (123). The main content area displays the user's name ('KOPERASI N SLENAGOR BERHAD'), email ('admin'), and a link to reset their password. It also shows the user type as 'Internal User'. There are tabs for 'Hak Akses', 'Preferences', 'Account Security', and 'Pratonton'. At the bottom, there are sections for 'SALES' and 'SERVICES'.



Jenis Pengguna : Admin

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# Tetapan – Pengguna

- Berikut merupakan halaman untuk membuat senarai pengguna yang baru.
- Masukkan nama dan alamat e-mel pengguna.

The screenshot shows a user management application interface. At the top, there is a blue header bar with the text "Jenis Pengguna : Admin". Below the header, the main content area has a title "Tetapan – Pengguna". The interface includes a navigation bar with links like "Tetapan", "Tetapan Umum", "Pengguna & Syarikat", "Terjemahan", and "Teknikal". There are also tabs for "New", "Pengguna New", and "Groups". On the right side, there are status indicators for "Groups 33", "Hak Akses 789", and "Peraturan Rekod 147". The main form is for creating a new user, with fields for "Nama" (Name) containing "cth. John Doe", "Alamat Emel" (Email Address) containing "cth. email@yourcompany.com", and "Hak Akses" (Access Rights). The "USER TYPE" section shows "Jenis pengguna" (User Type) set to "Internal User". Below this, there are two sections: "SALES" and "SERVICES". The "SALES" section lists "Sales" (Administrator) and "Tanda Tangan" (Administrator). The "SERVICES" section lists "Janji Temu" (Pentadbir), "Project" (Administrator), and "Meja bantuan" (Pentadbir). A camera icon with a plus sign is visible on the right side of the form.



Jenis Pengguna : Admin

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# Tetapan – Pengguna

- Kemudian, pada bahagian Hak Akses, tetapan peranan untuk setiap modul boleh ditetapkan.

The screenshot shows a software application window titled "Tetapan – Pengguna". The top navigation bar includes links for "Tetapan", "Tetapan Umum", "Pengguna & Syarikat", "Terjemahan", and "Teknikal". On the right side of the header are icons for phone, message, clock, close, and a user profile labeled "A". Below the header, there are three tabs: "New", "Pengguna New", and "Hak Akses". The "Hak Akses" tab is selected. At the top right, there are three buttons: "Groups 33", "Hak Akses 789", and "Peraturan Rekod 147".  
  
The main content area is divided into several sections:

- USER TYPE:** A radio button group for "Jenis pengguna" with options "Internal User" (selected), "Portal", and "Umum".
- SALES:** Shows "Sales" as Administrator and "Tanda Tangan" as Administrator.
- SERVICES:** Shows "Janji Temu" as Pentadbir, "Project" as Administrator, and "Meja bantuan" as Pentadbir.
- ACCOUNTING:** Shows "Invoicing" as Pentadbir Pengebalian and "Bank".
- INVENTORY:** Shows "Inventory" as Administrator.
- WEBSITE:** No data shown.
- HUMAN RESOURCES:** No data shown.



Jenis Pengguna : Admin

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# Tetapan – Pengguna

- Kemudian, tekan pada bahagian ‘Preferences’, jenis akaun pengguna seperti Individu, Koperasi, Dalaman/Pentadbir, Dalaman/Ibu Pejabat, atau Dalaman/Penyelia Negeri boleh ditetapkan pada bahagian ini.

The screenshot shows the 'Pengguna' (User) settings page. At the top, there are tabs: Tetapan, Tetapan Umum, Pengguna & Syarikat, Terjemahan, and Teknikal. Below the tabs, there are buttons for New, Pengguna, and Groups. On the right, there are statistics: Groups 33, Hak Akses 789, and Peraturan Rekod 147. There are also icons for phone, message, and other settings.

The main area has three tabs: Hak Akses, Preferences (which is selected), and Pratonton.

**LOCALIZATION**

- Bahasa: English (US)
- Zon Waktu: Asia/Singapore
- Notifikasi:
  - Mengendalikan melalui E-mel (selected)
  - Pegang dalam Software
- Status Bot
- Email Signature

**Jenis Log Masuk:**

- Individu
- Koperasi
- Dalaman/Pentadbir
- Dalaman/Ibu Pejabat
- Dalaman/Penyelia Negeri

**DIGITAL SIGNATURES**

Digital Signature: [Empty box]



Jenis Pengguna : Admin

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# Tetapan – Pengguna

- Pada bahagian atas, disediakan butang pintar Hak Akses dimana tetapan boleh dibuat dengan lebih terperinci.

The screenshot shows a user management application interface. At the top, there is a navigation bar with tabs: Tetapan, Tetapan Umum, Pengguna & Syarikat, Terjemahan, and Teknikal. Below the navigation bar, there are three buttons: New, Pengguna, and New. On the right side of the header, there are icons for Groups (33), Hak Akses (789), and Peraturan Rekod (147). In the top right corner, there are icons for phone, message, and other system functions, along with a search bar and a user profile icon.

The main content area displays a user profile for "cth. John Doe". The profile includes fields for Name ("cth. John Doe") and Email ("cth. email@yourcompany.com"). Below the name, there are tabs for "Hak Akses", "Preferences", and "Pratonton".

Under the "USER TYPE" section, the "Jenis pengguna" dropdown is set to "Internal User".

Below the user type, there are two sections: "SALES" and "SERVICES".

**SALES:**

- Sales: Administrator
- Tanda Tangan: Administrator

**SERVICES:**

- Janji Temu: Pentadbir
- Project: Administrator
- Meja bantuan: Pentadbir



# Tetapan – Pengguna

- Berikut merupakan paparan bagi butang pintar Hak Akses.
- Pengguna boleh membuat tetapan dengan lebih terperinci berdasarkan buat (create), baca (read), kemaskini (update), dan padam (delete).

The screenshot shows the 'Access Rights' section of the Odoo application. At the top, there are tabs for 'Tetapan', 'Tetapan Umum', 'Pengguna & Syarikat', 'Terjemahan', and 'Teknikal'. The 'Tetapan' tab is selected. Below the tabs, the URL is 'Pengguna / KOPERASI N SLENAGOR BERHAD' and the page title is 'Access Rights'. There is a search bar with placeholder 'Search...' and a page number '1-80 / 853'. The main content is a table with columns: 'Nama' (Name), 'Model' (Model), 'Kumpulan' (Group), and four checkboxes for 'Akses Baca' (Read), 'Akses Tulis' (Write), 'Cipta Akses' (Create), and 'Delete Access'. The table lists various Odoo models and their corresponding access rights across different user groups.

<input type="checkbox"/>	Nama	Model	Kumpulan	Akses Baca	Akses Tulis	Cipta Akses	Delete Access
<input type="checkbox"/>	calendar.event.manager	Acara Kalender	Sales / Administrator	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	calendar.event_all_employee	Acara Kalender	Jenis pengguna / Internal User	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	calendar.event	Acara Kalender	Sales / User: Own Documents Only	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	account.account.invoice	Akaun	Invoicing / Bil	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	account.account.user	Akaun	Jenis pengguna / Internal User	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	account.account	Akaun	Invoicing / Pentadbir Pengelitian	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	account.account.salesman	Akaun	Sales / User: Own Documents Only	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	account.analytic.account	Akaun Analitik	Jenis pengguna / Internal User	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	account_analytic_account.salesman	Akaun Analitik	Sales / User: Own Documents Only	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	res.partner.bank.group.user	Akaun bank	Jenis pengguna / Internal User	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	blog.blog	Blog	Laman Web: / Editor dan Perekra	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	blog.blog	Blog	Jenis pengguna / Internal User	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	blog.post	Blog Post	Laman Web: / Editor dan Perekra	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	blog.post	Blog Post	Jenis pengguna / Internal User	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	documents_attachment_base_group.user	Dokumen	Jenis pengguna / Internal User	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	documents_attachment_group.user	Dokumen	Dokumen-dokumen / Pengguna	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	documents_attachment_group.manager	Dokumen	Dokumen-dokumen / Pentadbir	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

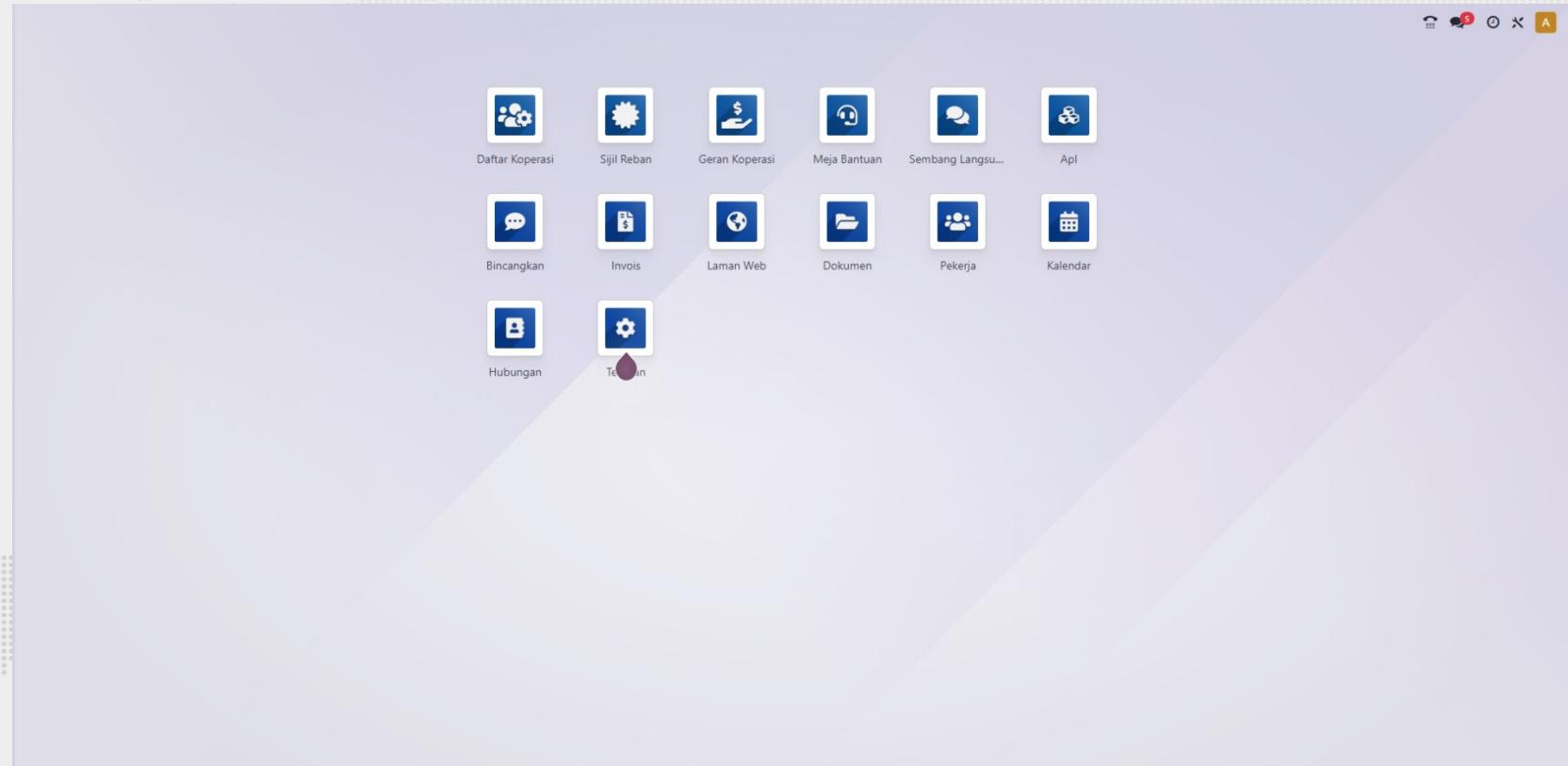


Jenis Pengguna : Admin

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# Senarai Modul

- Tekan modul bernama Hubungan





Jenis Pengguna : Admin

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# Hubungan

- Berikut adalah paparan setelah membuka modul Hubungan.
- Pilih mana mana pengguna

Hubungan		Hubungan	Konfigurasi
New	Hubungan	Search...	1-409 / 409
	ADAM BIN GHANI eximmy@gmail.com 1		ADAM BIN ZAKI Anggota Koperasi Shah Alam, Malaysia hebatullah.fahmy@gmail.com
	ALI BIN ABU Anggota Koperasi Shah Alam, Malaysia ali@gmail.com		ALIA BINTI NASIR Anggota Koperasi Shah Alam, Malaysia alia@gmail.com
	ANIS BINTI ZULKIFLI anis@gmail.com 1		AQIL BIN YAHYA aqil@gmail.com 1
	BADRI BIN RADZI badri@gmail.com 1		Datin Dr. Romaizah binti Abd Kadir romaizah@test.com
	E En. Abd. Latif bin Zainal latifz@test.com		E En. Abdul Mushawal bin Abdul Aziz mushawal@test.com
	E En. Ahmad Usman Afiq bin Adnan usmanafiq@test.com		E En. Alfian bin Zainudin alfian@test.com
	E En. Amiruddin bin Ahmad Ridzuan		E En. Amirul Ajra bin Ajisat amirul@test.com
			 AHMAD BIN ALBAB Anggota Koperasi Shah Alam, Malaysia h.ebatullah.fahmy@gmail.com
			 AIMAN BIN ROSLAN Anggota Koperasi Shah Alam, Malaysia amin@gmail.com
			 AISHAH BINTI KASIM Anggota Koperasi Shah Alam, Malaysia aishah@gmail.com
			 ANIS BINTI SALAM Anggota Koperasi Shah Alam, Malaysia eximmy@gmail.com
	 A Admin spkb@skm.gov.my 8		 AZIAN BINTI SHUKRI azian@gmail.com 1
	 E En. 'Abdullah Khairi bin Mohd Asri khairimohd@test.com		 E En. Abdul Rahman bin Ngatenan @ Adnan rahmaniza@test.com
	 E En. Ahmad Izzuddin bin Mohammad izziuddin@test.com		 E En. Ahmad Izzuddin bin Mohammad izziuddin@test.com
	 E En. Amir Hazim bin Jaafar amirhazim@test.com		 E En. Arzan Izuan bin Hamzah
	 E En. Arzan Izuan bin Hamzah		



Jenis Pengguna : Admin

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# Hubungan

- Berikut adalah maklumat pengguna.
- Skrol ke bawah, terdapat beberapa bahagian.
- Untuk membuat tetapan Digital Signature, tekan Bahagian Cypher Sign.
- Sistem ini telah diintegrasikan dengan Cypher Sign. Cypher Sign menyediakan fungsi Digital Signature.

The screenshot shows a CRM application's contact view for 'En Khalil bin Tik'. The top navigation bar includes 'Hubungan', 'Konfigurasi', 'New', and 'En Khalil bin Tik'. Below the navigation is a summary bar with counts for Mesyuarat (0), Opportunities (0), Sales (\$0), Invois (RM 0.00), Pekerja (1), Dokumen (0), and a 'Go to Website' button. The main content area displays individual contact details: Nama syarikat (left), Jawatan (cth. Pengarah Jualan), Telefon (Mudah Alih), Emel (khalil@test.com), Laman Web (cth. https://www.example.com), Tajuk (cth. Tuan), Bahasa (English (US)), and Tag (cth. "B2B", "VIP", "Perundingan", ...). There is also a note about being an Ahli Sokongan with a WhatsApp link. Below this is a 'MAKLUMAT CREDITSAFE' section with fields like Skor Kredit, Kemas Kini Terakhir, Nama Dagangan, ID CreditSafe, Kod SIC, CreditSafe No., Bilangan pekerja (0), Tarikh Temujanji, Had Kontrak, Jenis syarikat, Turnover, Syarikat No., and Tarikh Pemerbadanan. At the bottom, tabs include 'Contacts & Addresses', 'Sales & Purchase', 'Invois', 'Internal Notes', 'Partner Assignment', and 'Cypher Sign' (which is highlighted). On the right, there are buttons for 'Send message', 'Log note', and 'Activities', along with a search bar and user stats. A large blue box containing the letter 'E' is overlaid on the right side of the page.



Jenis Pengguna : Admin

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# Hubungan – Tetapan Digital Signature

- Bagi tetapan Digital Signature, admin perlu mengisi ‘CS Serial No’ dan memuatnaik tanda tangan.
- ‘CS Serial No’ adalah id yang telah didaftarkan di Cypher Sign
- Untuk tetapkan tanda tangan, klik pada tanda tangan dan paparan baru akan dipaparkan.

The screenshot shows a software interface for managing digital signatures. At the top, there's a header bar with icons for Hubungan, Konfigurasi, and various status metrics like Mesyuarat (0), Opportunities (0), Sales (\$0), tiket (1), Diinvois RM 0.00, Dokumen (0), and Go to Website. Below the header, a blue bar indicates 'Jenis Pengguna : Admin'. On the right, a sidebar shows a timeline with messages from 'Admin' and 'KOPERASI O SELANGOR BERHAD' dated '22 Mei 2024'. The main content area is titled 'MAKLUMAT CREDITSAFE' and includes sections for Skor Kredit, Nama Dagangan, Kod SIC, Bilangan pekerja (0), Had Kontrak, Turnover, Kemas Kini Terakhir, ID CreditSafe, CreditSafe No., Tarikh Temujanji, Jenis syarikat, Syarikat No., and Tarikh Pemerbadanan. A tab labeled 'Cypher Sign' is selected. Below this, there's a 'SIGNER' section showing 'Cs Serial No' as 881122005614 and a placeholder for 'Cs Signature' with a handwritten blue signature. A 'Cs Certificate' section with a 'Set PIN' button is also present.



Jenis Pengguna : Admin

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# Hubungan – Tetapan Digital Signature

- Berikut adalah paparan untuk menetapkan tanda tangan, pengguna boleh melukis tanda tangan di sini atau memuatnaik fail tanda tangan dengan menekan butang ‘Load’.

The screenshot shows a digital signature adoption interface overlaid on a CRM application. The CRM header includes 'Hubungan' (Relationship), 'Mesyuarat' (Meeting), 'Opportunities' (Opportunities), 'Sales' (Sales), 'Ticket' (Ticket), 'DInvois RM 0.00' (DInvois RM 0.00), 'Dokumen' (Document), and 'Go to Website'. Below the header are sections for 'Tag' (with options like 'B2B', 'VIP', 'Perundingan'), 'Adalah Ahli Sokongan' (Is a member), and 'Dayakan ini untuk Ahli Sokongan WhatsApp' (Enable this for WhatsApp member). The main area displays 'MAKLUMAT CREDITSAFE' (CreditSafe Information) with fields for 'Skor Kredit' (Credit Score), 'Nama Dagangan' (Trade Name), 'Kod SIC' (SIC Code), 'Bilangan pekerja' (Number of employees), 'Had Kontrak' (Contract Amount), and 'Turnover'. A 'SIGNER' section shows 'Cs Serial No' (881122005614) and a handwritten signature. A 'Cs Certificate' section has a 'Set PIN' button. The central modal window is titled 'Adopt Your Signature' and contains 'Draw' and 'Load' buttons. It also features a large empty canvas for drawing a signature. Below the canvas is a checkbox agreement: 'By clicking Adopt & Sign, I agree that the chosen signature/initials will be a valid electronic representation of my hand-written signature/initials for all purposes when it is used on documents, including legally binding contracts.' At the bottom of the modal are 'Adopt & Sign' and 'Cancel' buttons. The background of the CRM application shows a world map and some activity logs on the right side.



Jenis Pengguna : Admin

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# Hubungan – Tetapan Digital Signature

- Setelah menetapkan ‘CS Serial No’ dan ‘CS Signature’, admin boleh menekan butang ‘Set PIN’ supaya pengguna tersebut boleh menerima PIN melalui emel pengguna tersebut.
- PIN ini diperlukan ketika pengguna mahu menggunakan ‘Digital Signature’ untuk menanda tangan dokumen sah SKM

The screenshot shows a digital signature setup interface. At the top right, there is a user icon and the text "Jenis Pengguna : Admin". On the far right, the number "17/17" is displayed. The main area features a world map background. The interface includes a header with tabs: "Hubungan", "Hubungan", and "Konfigurasi". Below the header, there is a "New Hubungan" button and a user profile "ADAM BIN ZAKI". A toolbar with various icons (Mesyuarat, Opportunities, Sales, tiket, Diinvois RM 0.00, Dokumen, Go to Website) is visible. The main content area has sections for "MAKLUMAT CREDITSAFE" (Skor Kredit, Nama Dagangan, Kod SIC, Bilangan pekerja, Had Kontrak, Turnover), "Kemas Kini Terakhir" (ID CreditSafe, CreditSafe No., Tarikh Temujanji, Jenis syarikat, Syarikat No., Tarikh Pemerbadanan), and "SIGNER" (Cs Serial No: 881122005614, Cs Signature with a handwritten blue signature, Cs Certificate, and a "Set PIN" button). On the right side, there is a sidebar with "Send message", "Log note", and "Activities" buttons, followed by a timeline of recent activities:

- Today: Admin - 3 jam lalu (hebatullah.fa.hmy@gmail.com → +60108018554 (Telefon))
- 22 Mei 2024:
  - KOPERASI O SELANGOR BERHAD - 1 hari lalu (hebatullah.fa.hmy@gmail.com → hebatullah.fah.my@gmail.com (Emel))
  - KOPERASI O SELANGOR BERHAD - 1 hari lalu (adam@gmail.com → hebatullah.fa.hmy@gmail.com (Emel))